

# CARLAJEAN VALLUZZI

{imisspaperletters.com}, | | C: (413) 433\*6858 | carlajean@writeme.com

## EDUCATION

2013

**MFA: Creative Writing & Publishing Arts**  
**University of Baltimore** - Baltimore, M D

2005

**BFA: Studio for Interrelated Media**  
**Massachusetts College of Art** - Boston, M A  
MTEls: *Comm. & Lit.; Foundations of Reading; General Curriculum*

## CAREER FOCUS

Visual Designer with an aptitude for experimental projects. Results-oriented & enthusiastic with exceptional flexibility and resourcefulness; accustomed to surpassing expectations in deadline-driven environments.

## CORE COMPETENCIES

- Self-motivated professional
- Effective communicator
- Critical thinker
- Independent worker
- Knowledge of book design
- Advanced typography knowledge
- Adobe InDesign
- Superb editor

## RELEVANT PROFESSIONAL EXPERIENCE

03/2013 to Current

**Associate Editor/Designer**  
**Furniture Press Books** - Baltimore, M D

01/2013 to 05/2013

**Student Assistant/Langsdale Library**  
**University of Baltimore** - Baltimore, M D

09/2012 to 05/2013

**Senior Intern**  
**Write Brain Kids!** - Baltimore, M D  
<http://www.ubalt.edu/cas/graduate-programs-and-certificates/degree-programs/creative-writing-publishing-arts/beyond-the-classroom/city-lit-kids.cfm>

10/2010 to 05/2011

**Student Assistant in the Office of Sustainability**  
**University of Baltimore** - Baltimore, M D

11/2009 to 08/2010

**Archivist**  
**Expeditionary Learning** - Baltimore, M A

- Professional quality reproduction of various materials produced by students studying under the Expeditionary Learning curriculum, to create several individual archives.

09/2006 to 07/2008

**After-School & Summer Program Staff Member**  
**Hampshire Education Collaborative** - Northampton, M A

- Planning and supervision of enrichment activities for elementary aged children and general assistance to the Site Coordinator.
- Supervisory staff member of the summer program.

09/2005 to 06/2008

**Substitute Teacher/Elementary**  
**Town of Greenfield** - Greenfield, M A

- Also worked during the summer as a paraprofessional, 1:1 with students with special needs

## PUBLICATIONS

*Part With Never* Debut Poetry Collection, Published 2013  
Various literary publications, both in print & on the web