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## James McDonald

3507 Harford Rd.

Baltimore, MD 21218

home: 410-889-0223

work: 410-354-3300

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### Professional Experience:

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#### Present:

MET Laboratories, Inc. 914 W. Patapsco Ave. Baltimore, MD 21230  
July 2000 to Present

#### Senior Graphic Designer:

- Oversee all aspects of printed pieces, concept to design, production, media planning and buying, and distribution
- Write copy, develop marketing strategy, maintain and build customer data base
- Responsible for the corporate website: content, images, layout and update  
Create monthly e-blast, design and copy
- Design for corporate tradeshows and coordinate logistics

#### Past:

Maryland Electrical Testing Company, Inc. Baltimore, Md  
April 1988 to July 2000

#### Technical Writer / Inspector / Regulatory Administration

Wrote technical reports and oversaw formal filings of telecommunication equipment for Federal Communication Commission (FCC) approval.  
Responsible for the scheduling and report generation from field inspections of electrical equipment, managing a team of five inspectors.  
Additional duties included performing factory inspections to assure proper quality controls were in place

#### Other Employment Experiences:

Draftsman for the Maryland State Roads Commission  
Youth/Peer Counselor for the Dundalk Youth Service Center

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#### Free Lance Clients

Northern Virginia Miss Utility

Managed a translation project, English to Spanish, working with a team of translators. resulting in a 56 page manual for Hispanic professional excavators.

Elkridge Furnace Inn

Designed and maintain their website: [www.elkridgefurnaceinn.com](http://www.elkridgefurnaceinn.com)

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### Relevant Computer & Technology Skills

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Print: Quark, Adobe Photoshop 6.0, Adobe Illustrator 8.0, Acrobat 5.0  
Internet: Dreamweaver 4.0, HTML, and a working understanding of Flash  
Work primary on a MAC platform, OS 9.2

### Education

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BFA, Graphic Design  
Maryland Institute College of Art - 1979  
MA, Publication Design  
University of Baltimore, 1995

### Exhibitions

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The Paparazzi Show: Baltimore City Community College, 2001

Numerous showings at the Chameleon Cafe,  
in fact, had my own wall the last year it was opened

the Nude Show, Antreasian Gallery, my painting was covered in a City Paper review

One man show, Antreasian Gallery, Baltimore, September 2011

One man show, Zekes Coffee Shop, September - December 2012

Premiere show at newly opened Nancy's Cafe, MICA North Ave, November 2013